



SALE PRIMARY SCHOOL No. 545

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PARENT PAYMENT ARRANGEMENTS 2021

Dear Parent

Sale Primary School is looking forward to another great year of teaching and learning and would like to advise you of our parent payment arrangements for 2021

Please find the 2021 fee schedule attached.

Sale Primary School makes every effort to keep the cost of items and activities to a minimum and affordable for all parents.

Each year in November the budget for the next school year is planned based on educational goals and targets from the School Strategic Plan, Annual Implementation Plan and the Department of Education and Training (DET) policy. A budget proposal is developed by the school's leadership team based on how many students the school expects to have the following year. The School Council reviews the proposed budget at November's School Council meeting including a detailed breakdown of parenting payments for the following year. Parent payments will be outlined in three categories of:

Essential Education Items

Essential Education Items are those items used in the course of instruction in the standard curriculum program that parents and guardians are responsible for and may choose to either provide, or pay the school to provide. These items include:

- Materials that the individual student takes possession of including student stationery.
- Materials for learning and teaching where the student consumes or takes possession of the finalised articles.
- Essential services association with, but not considered to be a part of, instruction in the standard curriculum program, such as costs associated with camps, excursions and incursions which all students are expected to attend.

Optional Extras

Optional extras (or non essential materials and services) are those that are provided in addition to the standard curriculum program, and which are offered to all students. These optional extras are provided on a user pays basis and if parents and guardians choose to access them for students, they will be required to pay for them. These items include:

- Extra curricular programs or activities offered in addition to the standard curriculum program (eg after school netball and soccer teams).
- Materials and services offered in addition to the standard curriculum program
- School facilities and equipment not associated with provision of the standard curriculum program, and not otherwise provided for through the SRP (eg. hire or lease of equipment such as musical instruments).

Voluntary Financial Contributions.

School Councils may invite parents and guardians of a student enrolled at the school, or anyone else, to make a donation in the form of a voluntary financial contribution to the school. Schools may invite voluntary financial contributions for the following purposes:

- Contributions to a building and grounds beautification fund
- Contributions for a specific purpose identified by the school (eg equipment, materials or service) in addition to those funded through the SRP. This may include additional computers or student related services.

Financial Support for Families

- Sale Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

Camps, Sports, Excursion Fund (CSEF)

- The school will advise parents and guardians in receipt of CSEF that they can provide educational items themselves. Any portion of CSEF can be carried over to the following school year if agreed to by the parent/guardian.

State Schools Relief (SSR)

- This organisation is available to support identified students and families in need. The support is normally uniform.

Local Community Supports

- On some occasions, financial assistance is sought from the local community.

Second hand uniform and low cost options

- The school operate with a small number of donated second hand items

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Chris Malone

Ph: 03 51445545 | Email: sale.ps@education.vic.gov.au

Payment Arrangements and Non Payment

- Payment of parent payment charges can be made at the school office by cash or EFTPOS, or by bpay.
- Parents/carers will be provided with information on alternative payment options including payment by instalment and Centrepay deductions and will be invited to discuss alternative arrangements with the school where appropriate.
- Invoices for unpaid parent payments are generated and distributed on a quarterly basis.
- Only the initial invitation for voluntary financial contributions and one reminder notice is sent to all parents and guardians.
- All students have access to the standard curriculum
- Students are not treated differently, denied access to the standard curriculum, or refused instruction on the basis of payments not being made for education items, services or voluntary financial contributions.
- Parents will be made aware of alternative payment options and an invitation to discuss these options on request
- Any record of payment or contributions by parents and guardians is to be kept confidential.

For further information on the Department's Parent Payment Policy please see a one page overview attached.

Yours sincerely,

Chris Malone

Principal

Jennifer Oliver

School Council President

ATTACHMENT: 1**Fee schedule 2021**

Please see below the itemised list of Essential Student Learning Items for your child.

ESSENTIAL STUDENT LEARNING ITEMS FOUNDATION		AMOUNT
<u>STATIONERY PACK</u>		
Items include:	1 x hard plastic book box	
4 x scrapbooks	5 x plastic folders	
2 x exercise books	15 x A4 laminating pouches	
2 x story writing books	10 x A3 laminating pouches	
4 x triangle writing pencils	1 ream loose leaf lined writing paper	
2 packs 6 triangle coloured pencils	50 x A4 plastic pockets	
6 x textas/highlighters	1 x reading diary	\$40.00
<u>CONSUMABLES FOR THE CLASSROOM</u>		
Includes coloured paper, blue tac, cover paper, string, glue		\$48.00
<u>CONSUMABLES FOR SPECIALIST AND CLASSROOM ART</u>		
Includes craft paper, glitter, paints, cardboard, clay		\$37.00
<u>CONSUMABLES FOR SCIENCE</u>		
Includes straws, icy pole sticks, cardboard, plant seed, potting mix, sticky tape, glue, tissue paper		\$10.00
<u>ON LINE LEARNING SUBSCRIPTIONS</u>		
Essential Assessment on line (maths)		\$7.00
Sunshine on line (reading)		\$3.00
<u>SWIMMING</u>		
Entry for swimming lessons (10 week program) [students with pool membership don't pay]		\$32.00
Bus travel for swimming lessons (all students)		\$30.00
<u>VISITING PERFORMANCES</u>		
Visiting performance entry (4 performances)		\$30.00
TOTAL		\$237.00

ESSENTIAL STUDENT LEARNING ITEMS GRADES 1 & 2		AMOUNT
<u>STATIONERY PACK</u>		
Items include:	6 x textas/highlighters	
4 x writing books	1 x hard plastic book box	
4 x megasaurus books	5 x plastic folders	
1 x eraser	15 x A4 laminating pouches	
1 x sharpener	10 x A3 laminating pouches	
4 x triangle writing pencils	1 ream loose leaf lined writing paper	
1 x pencil	1 box A4 plastic pockets	
2 packs 6 triangle coloured pencils	1 x diary	\$42.00
<u>CONSUMABLES FOR THE CLASSROOM</u>		
Includes coloured paper, blue tac, cover paper, string, glue		\$48.00
<u>CONSUMABLES FOR SPECIALIST AND CLASSROOM ART</u>		
Includes craft paper, glitter, paints, cardboard, clay		\$35.00
<u>CONSUMABLES FOR SCIENCE</u>		
Includes straws, icy pole sticks, cardboard, plant seed, potting mix, sticky tape, glue, tissue paper		\$10.00
<u>ON LINE LEARNING SUBSCRIPTIONS</u>		
Essential Assessment on line (maths)		\$7.00
Sunshine on line (reading)		\$3.00
<u>SWIMMING</u>		
Entry for swimming lessons (10 week program) [students with pool membership don't pay]		\$32.00
Bus travel for swimming lessons (all students)		\$30.00
<u>VISITING PERFORMANCES</u>		
Visiting performance entry (4 performances)		\$30.00

TOTAL		\$237.00
ESSENTIAL LEARNING ITEMS GRADES 3 & 4		
<u>STATIONERY PACK</u> Items includes: 6 x dotted thirds books 3 x maths books 4 exercise books 1 x scrap book 2 packets 6 coloured pencils 1 x eraser 1 x ruler 1 x sharpener	1 x hard plastic book boxes 8 x textas/highlighters 8 x grey lead pencils 4 x red lead pencils 6 x pens (red, blue and black) 1 box plastic pockets 20 x A4 laminating pouches 10 x A3 laminating pouches 1 ream loose leaf writing paper 1 x diary	\$45.00
<u>CONSUMABLES FOR THE CLASSROOM</u> Includes coloured paper, blue tac, cover paper, string, glue		\$45.00
<u>CONSUMABLES FOR SPECIALIST AND CLASSROOM ART</u> Includes craft paper, glitter, paints, cardboard, clay		\$35.00
<u>CONSUMABLES FOR SCIENCE</u> Includes straws, icy pole sticks, cardboard, plant seed, potting mix, sticky tape, glue, tissue paper		\$10.00
<u>ON LINE LEARNING SUBSCRIPTIONS</u> Essential Assessment on line (maths) Sunshine on line (reading)		\$7.00 \$3.00
<u>SWIMMING</u> Entry for swimming lessons (10 week program) [students with pool membership don't pay] Bus travel for swimming lessons (all students)		\$32.00 \$30.00
<u>VISITING PERFORMANCES</u> Visiting performance entry (4 performances)		\$30.00
TOTAL		\$237.00

ESSENTIAL LEARNING ITEMS GRADES 5 & 6		
<u>STATIONERY PACK</u> Items include: 3 x maths grid books 2 x A4 binder books 2 X A4 exercise books (64 page) 2 x A4 exercise books (48 page) 1 packet 12 coloured pencils 1 x large eraser 1 x ruler 1 x sharpener 1 x hard plastic book boxes	8 x textas/highlighters 4 x grey lead pencils 4 x red pens 4 x black pens 1 box plastic pockets 20 x A4 laminating pouches 10 x A3 laminating pouches 1 ream loose leaf writing paper 8 x foolscap document wallets 1 x diary	\$45.00
<u>CONSUMABLES FOR THE CLASSROOM</u> Includes coloured paper, blue tac, cover paper, string, glue		\$45.00
<u>CONSUMABLES FOR SPECIALIST AND CLASSROOM ART</u> Includes craft paper, glitter, paints, cardboard, clay		\$35.00
<u>CONSUMABLES FOR SCIENCE</u> Includes straws, icy pole sticks, cardboard, plant seed, potting mix, sticky tape, glue, tissue paper		\$10.00
<u>ON LINE LEARNING SUBSCRIPTIONS</u> Essential Assessment on line (maths) Sunshine on line (reading)		\$7.00 \$3.00
<u>SWIMMING</u> Entry for swimming lessons (10 week program) [students with pool membership don't pay] Bus travel for swimming lessons (all students)		\$32.00 \$30.00
<u>VISITING PERFORMANCES</u>		

Visiting performance entry (4 performances)	\$30.00
TOTAL	\$237.00

Voluntary Contributions

Sale Primary School continues to welcome your voluntary contributions to support our school.

You can make a general voluntary contribution that will go towards all of our school's important priorities for 2021 as well as providing additional activities and services for all students.

Voluntary Contribution	Tax deductible?	Suggested Voluntary Contribution per family			Amount
<i>General Contribution For library, music and ICT equipment</i>	<i>No</i>	<i>E.g. \$100</i>	<i>E.g. \$120</i>	<i>E.g. \$150</i>	\$
TOTAL					\$

Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential as well as your decision about whether to make a contribution or not.

PLEASE NOTE:

All families will receive a statement at the start of the year, which will list all outstanding charges.

PARENT PAYMENTS POLICY

The following is a summary of the main principles of the Parent Payments Policy:



FREE INSTRUCTION

- Schools provide students with free instruction to fulfil the standard curriculum requirements as outlined in the Victorian Curriculum F-10, VCE and VCAL.



PARENT PAYMENT REQUESTS

- Schools do not ask parents to pay for school operating costs (e.g. utility costs) or general and unspecified charges.
- Schools request payments

Essential Student Learning Items

- Items and activities which the school deems essential for student learning.
- Parents may choose to purchase essential items through the school or provide their own.

Optional Items

- Items and activities that enhance or broaden the schooling experience of students and are offered in addition to the standard curriculum.
- These are provided to students on a user-pays basis.

Voluntary Contributions

- Voluntary contributions support the school to continue to be the best local school for all students and can be for general or specific purpose.
- Students will not be disadvantaged in any way if parents do not make a contribution.

from parents under three categories:



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools obtain school council approval for their parent payment arrangements and upload their arrangements on their school's public website for transparency.