



**SALE PRIMARY SCHOOL No. 545**

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## PARENT PAYMENT ARRANGEMENTS 2025

Dear Parent

Sale Primary School is looking forward to another great year of teaching and learning and would like to advise you of Sale Primary School's voluntary financial contributions for 2025.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to enhance our digital learning opportunities (notebook computers, ipads, server upgrades and faster WIFI/internet), purchase new classroom furniture, sports equipment, science resources, and upgrade our school's facilities.

For further information on the Department's Parent Payments Policy please see the one-page overview attached.

*Chris Malone*

*Principal*

Ph: 03 51445545 | Email: [sale.ps@education.vic.gov.au](mailto:sale.ps@education.vic.gov.au)

*Laura Considine*

*School Council President*

## **Contributions and Extra-Curricula Items and Activities for 2025**

<b>CURRICULUM CONTRIBUTIONS – itemised list of Curriculum Contributions for your child</b>	<b>AMOUNT</b>
<p><i>These contributions directly support a number of important curriculum areas and programs that we offer including:</i></p> <ul style="list-style-type: none"> <li><i>class sets for vital numeracy manipulatives (MAB, playing cards, trundle wheels, counters, protractors etc.)</i></li> <li><i>critical literacy resources (Guided reading books, take home readers, dictionaries etc.)</i></li> <li><i>the maintenance and repair of musical instruments</i></li> <li><i>replacement of sporting equipment</i></li> <li><i>purchasing of art supplies and resources</i></li> <li><i>purchasing of inquiry and science resources</i></li> <li><i>Language (AUSLAN) program resources</i></li> <li><i>printing and photocopying of worksheets and learning materials to learn in class and at home</i></li> <li><i>consumables for the classroom</i></li> </ul>	\$70.00
<p><i>Online Subscriptions</i></p> <ul style="list-style-type: none"> <li><i>Essential Assessment</i></li> <li><i>Sunshine Online</i></li> </ul>	\$5.00
<p><i>Information and Communications Technology</i></p> <ul style="list-style-type: none"> <li><i>software and equipment needed to sustain and enhance our ICT program</i></li> </ul>	\$20.00
<p><i>Whole school/year level events</i></p> <ul style="list-style-type: none"> <li><i>Athletics carnival - entry and transport</i></li> <li><i>Swimming carnival – entry and transport</i></li> <li><i>Year 5/6 Interschool sport</i></li> </ul>	\$10.00
<p><i>Swimming and Water Safety Program</i></p> <ul style="list-style-type: none"> <li><i>Bus travel for swimming lessons (all students)</i></li> <li><i>Entry for swimming lessons (10 week program) [students with pool membership don't pay]</i></li> </ul>	\$30.00 \$35.00
<b>OTHER CONTRIBUTIONS (for non-curriculum items and activities)</b>	<b>AMOUNT</b>
<i>School Sports Victoria membership to participate in inter-school sports</i>	\$5.00
<p><i>Student Wellbeing program</i></p> <ul style="list-style-type: none"> <li><i>We support individual student wellbeing; this includes the engagement of external professionals on a needs basis. Your contribution supports us in developing our knowledge of the many different student needs and the best approach to assist them and their families.</i></li> </ul>	\$20.00
<p><i>First aid</i></p> <p><i>The school provides first aid consumables to treat students and to meet student health needs when at school, on excursions and camp.</i></p>	\$10.00
<i>School grounds maintenance and improvements to keep the school looking its best</i>	\$20.00
<i>Compass for attendance / absence notification, to support report writing as well as tracking of student academic and wellbeing data</i>	\$15.00
<b>TOTAL AMOUNT</b>	<b>\$240.00</b>

### **Educational items for students to own**

Sale Primary School pre-purchase all of the students supplies from CJ's Office Choice in bulk and distribute them to the classrooms in preparation for the school year. These items are included in the Curriculum Contributions.

### **Extra-Curricular Items and Activities – provided on a user-pays basis**

Sale Primary School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum.

The cost of extra-curricular activities will be advised throughout the year.

<b>Extra-Curricular Items and Activities</b>	<b>Amount</b>
<i>Visiting Performance Entry (4 performances)</i>	\$30
<i>Optional Year 5/6 school camp</i>	\$400 - TBC
<i>Optional Year 3/4 school camp</i>	\$400 - TBC
<i>Other optional Year level excursions to be scheduled</i>	TBC

### **Financial Support for Families**

Sale Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State Schools Relief (SSR)
- Payment plans for Extra-Curricula Items and Activities
- Local Community Supports
- Second hand uniform and low cost options

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

*Chris Malone*

Ph: 03 51445545 | Email: [sale.ps@education.vic.gov.au](mailto:sale.ps@education.vic.gov.au)

<b>Category</b>	
Curriculum Contributions	\$170.00
Other Contributions	\$70.00
Extra-Curricular Items and Activities (as selected from above) plus appropriate school camp as above	\$30.00

### **Payment methods**

- Payment of parent payment charges can be made at the school office by cash or EFTPOS, or by bpay.
- Parents/carers will be provided with information on alternative payment options including payment by instalment and Centrepay deductions and will be invited to discuss alternative arrangements with the school where appropriate.
- Only the initial invitation for voluntary financial contributions and one reminder notice is sent to all parents and guardians.
- All students have access to the standard curriculum.
- Students are not treated differently, denied access to the standard curriculum, or refused instruction on the basis of payments not being made for education items, services or voluntary financial contributions.
- Parents will be made aware of alternative payment options and an invitation to discuss these options on request.
- Any record of payment or contributions by parents and guardians is to be kept confidential.

### **Refunds**

*Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.*

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.